



**Greenmount Primary School**

# **NAPPY CHANGING POLICY**

**June 2019**

## 1 Document Information

<b>Title:</b>	<b>Nappy Changing Policy</b>
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<b>Approved by:</b>	Steven Vaughan, Chair of Governors
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<b>Next Review</b>	Autumn Term 2022 (First Half)

Version History		
Version	Date	Description
1.0	Autumn 2010	Initial version
1.1	June 2019	Review with minor changes

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## 3 Policy statement

No child is excluded from participating at Greenmount who may, for any reason, not yet be toilet trained and who may still be wearing nappies or equivalent. We work with parents towards toilet training, unless there are medical or other developmental reasons why this may not be appropriate at the time.

Children who are not yet toilet trained are accommodated in the disabled toilet and nappy changing area.

We see toilet training as a self-care skill that children have the opportunity to learn with the full support and non-judgemental concern of adults.

If children are left in wet or soiled nappies/pull-ups in the setting this may constitute neglect and will be a disciplinary matter.

Schools have a duty of care towards children's personal needs.

## **4 Procedures**

- 4.1** Key persons have a list of changing times for the children in their care who are in nappies or 'pull-ups'
- 4.2** Key persons undertake changing children in their key groups; back up key persons change them if the key person is absent
- 4.3** The changing area is kept warm and clean, and there is space to lie children down if they need to be cleaned
- 4.4** Each young child has their own nappies and changing wipes stored in the changing area
- 4.5** Gloves and aprons are worn by staff and the area is prepared. Paper towel is put down on the changing mat freshly for each child
- 4.6** All staff are familiar with the hygiene procedures and carry these out when changing nappies
- 4.7** In addition, key persons ensure that nappy changing is relaxed and a time to promote independence in young children
- 4.8** Young children are encouraged to take an interest in using the toilet; they may just want to sit on it and talk to a friend who is also using the toilet
- 4.9** They should be encouraged to wash their hands and have soap and towels to hand. They should be allowed time for some play as they explore water and soap
- 4.10** Key persons are gentle when changing nappies, and refrain from making faces or passing negative comments
- 4.11** Nappies and 'pull-ups' are disposed of hygienically. Any soil in nappies or pull-ups is flushed down the toilet and the nappy/pull-up is bagged and put in the bin provided. Soiled underwear is rinsed and bagged, ready for parents/carers to take home.