

## Organisations Data May Be Shared With

The **Local Authority (LA)** uses information about children for whom it provides services, to enable it to carry out specific functions for which it is responsible, such as the assessment of any special educational needs the child may have. It also uses the information to derive statistics to inform decisions on (for example) the funding of schools, and to assess the performance of schools and set targets for them. The statistics are used in such a way that individual children cannot be identified from them. The LA is also required to maintain the accuracy of the information held on ContactPoint about children and young people in their area while it remains in operation. In line with a longstanding policy intention, and a commitment in the Coalition Agreement, the Government has confirmed that ContactPoint will be switched off on 6 August 2010. From that date no users will be able to access the system. The database will be destroyed using Government-approved security standards and processes.

The Local Authority will use information about its school workforce for research and statistical purposes, and to evaluate and develop education policy and strategies. The statistics are used in such a way that individual staff cannot be identified from them. The LA may also use it to support and monitor schools regarding sickness and recruitment of staff.

*The following organisations are those with which the LA currently share pupil data:*

The **Qualifications and Curriculum Authority (QCA)** uses information about pupils to administer the national curriculum assessments portfolio throughout Key Stages 1 to 3. This includes both assessments required by statute and those that are optional. The results of these are passed on to the DCSF to compile statistics on trends and patterns in levels of achievement. The QCA uses the information to evaluate the effectiveness of the national curriculum and the associated assessment arrangements, and to ensure that these are continually improved.

[www.qca.org.uk](http://www.qca.org.uk) **Data Protection Officer, QCA, 83 Piccadilly, LONDON, W1J 8QA**

**Ofsted** uses information about the progress and performance of pupils to help inspectors evaluate the work of schools, to assist schools in their self-evaluation, and as part of Ofsted's assessment of the effectiveness of education initiatives and policy. Ofsted also uses information about the views of children and young people, to inform children's services inspections in local authority areas. Inspection reports do not identify individual pupils.

[www.ofsted.gov.uk](http://www.ofsted.gov.uk) **Data Protection Officer, Alexandra House, 33 Kingsway, London, WC2B 6SE**

The **Learning and Skills Council (LSC)** uses information about pupils for statistical purposes, to evaluate and develop education policy and monitor the performance of the

education service as a whole. The statistics (including those based on information provided by the QCA) are used in such a way that individual pupils cannot be identified from them. On occasion, information may be shared with other Government departments or agencies strictly for statistical or research purposes only. The LSC or its partners may wish to contact learners from time to time about courses, or learning opportunities relevant to them.

[www.lsc.gov.uk](http://www.lsc.gov.uk) **Data Protection Officer, Cheylesmore House, Quinton Road, Coventry, Warwickshire, CV1 2WT**

**Learner Registration System (LRS)** The Learning and Skills Council (LSC) also administers the Managing Information Across Partners (MIAP) Programme on behalf of the MIAP membership. More information about MIAP membership can be found at [www.miap.gov.uk](http://www.miap.gov.uk)

The LSC is responsible for the development and operation of the Learner Registration Service (LRS) and also the creation of a learner record. For pupils 14 years and over and for pupils registering for post-14 qualifications, the school will pass uncertain identification information to the LRS to create and maintain a unique learner number (ULN), and achievement information to the MIAP Service to create and maintain a learner record.

The Learner Registration Service will enable organisations allowed by law and detailed at [www.miap.gov.uk](http://www.miap.gov.uk) to access the ULN and contain it in their systems, thereby saving individuals having to supply the same information repeatedly to different organisations. Details of how an individual may opt out of sharing achievement data in their learner record with those organisations may be found at MIAP at their website.

[www.miap.co.uk](http://www.miap.co.uk) **Data Protection Officer, Cheylesmore House, Quinton Road, Coventry, Warwickshire CV1 2WT**

**Primary Care Trusts (PCT)** use information about pupils for research and statistical purposes, to monitor the performance of local health services and to evaluate and develop them. The statistics are used in such a way that individual pupils cannot be identified from them. Information on the height and weight of individual pupils may however be provided to the child and its parents and this will require the PCTs to maintain details of pupils' names for this purpose for a period designated by the Department of Health following the weighing and measuring process. PCTs may also provide individual schools and LAs with aggregate information on pupils' height and weight.

[www.nhs.uk/England/AuthoritiesTrusts/Pct/Default.aspx](http://www.nhs.uk/England/AuthoritiesTrusts/Pct/Default.aspx)

The **Department of Health (DH)** uses aggregate information (at school year group level) about pupils' height and weight for research and statistical purposes, to inform, influence and improve health policy and to monitor the performance of the health service as a whole. The DH will base performance management discussions with Strategic Health Authorities on aggregate information about pupils attending schools in the PCT

areas to help focus local resources and deliver the Public Service Agreement target to halt the year-on-year rise in obesity among children under 11 by 2010, in the context of a broader strategy to tackle obesity in the population as a whole. The Department of Health will also provide aggregate PCT level data to the Healthcare Commission for the performance assessment of the health service.

[www.dh.gov.uk](http://www.dh.gov.uk) **Data Protection Officer, Skipton House, 80 London Road, London SE1 6LH**

The **Department for Education (DfE)** uses information about pupils for research and statistical purposes in order to inform, influence and improve education policy and to monitor the performance of the education service as a whole.

**Pupil information may be matched with other data sources** that DfE holds in order to model and monitor their educational progression and to provide comprehensive information back to local authorities (LAs) and learning institutions to support their day-to-day business. DfE may also use contact details from these sources to obtain samples for statistical surveys which may be carried out by research agencies working under contract to DfE. Participation in such surveys is usually voluntary. DfE may also match data from these sources to data obtained from statistical surveys.

**Pupil data may also be shared with other Government departments and agencies** (including the Office for National Statistics) for statistical or research purposes only. In all these cases, the matching will require that individualised data is used in the processing operation but that data will not be processed in such a way that it supports measures or decisions relating to particular individuals or identifies individuals in any results. This data sharing will be approved and controlled by the Department's Chief Statistician.

**DfE may also disclose individual pupil information to independent researchers** into the educational achievements of pupils who have a legitimate need for it for their research, but each case will be determined on its merits and subject to the approval of the Department's Chief Statistician. DfE's powers to pass data to researchers are derived from The Education (Individual Pupil Information) (Prescribed Persons) (England) Regulations. These regulations restrict the researchers who may receive data to 'persons conducting research into the educational achievements of pupils and who require individual pupil information for that purpose'.

**Pupil information will no longer be used for ContactPoint.** ContactPoint is the national database which holds the name and contact details for all children in England (up to their 18th birthday), their parents or carers, and the practitioners working with them. In line with a longstanding policy intention, and a commitment in the Coalition Agreement, the Government has confirmed that ContactPoint will be switched off at noon on 6 August 2010. From that date no users will be able to access the system. The database will be destroyed using Government-approved

security standards and processes. Further information is available on the **DfE website**.

**DfE is the Data Controller for the purposes of the Data Protection Act.** Further information is available about **the third party organisations to which DfE also passes pupil data**, as the law allows.

**Pupils, as data subjects, have certain rights under the Data Protection Act**, including a general right of access to personal data held on them. Their parents exercise this right on their behalf if they are too young (under 12) to do so themselves. If you wish to access the personal data which DfE holds about your child, then please contact the Department:

Public Communications Unit  
Department for Education  
Sanctuary Buildings  
Great Smith Street  
London  
SW1P 3BT

Website: [www.education.gov.uk](http://www.education.gov.uk)  
Email: [info@education.gsi.gov.uk](mailto:info@education.gsi.gov.uk)  
Telephone: 0870 000 2288

[www.education.gov.uk](http://www.education.gov.uk)      **Data Protection Officer, DfE, Sanctuary Buildings, Great Smith Street, London, SW1Y 3BT**

**Connexions Services** – For pupils of 13 years and over, the school is legally required to pass on certain information to Connexions service providers on request. Connexions is the government's information and advice service for all young people aged 13 to 19 in England. This information includes the name and address of the pupil and parent, and any further information relevant to the Connexions service role. However, parents, or the pupils themselves if aged 16 or over, can ask that no information beyond name and address (for pupil and parent) be passed on to Connexions. If as a parent, or as a pupil aged 16 or over, you wish to opt out and do not want Connexions to receive from the school information beyond name, address and date of birth, then please contact the school.

The LA and DCSF may supply to Connexions service providers information which they have about children, but will not pass on any information they have received from the school if parents (or the pupils themselves if aged 16 or over) have notified the school that Connexions should not receive information beyond name and address.

High schools may send information about pupils to a third party organisation called S-cool Limited for the provision of software products delivered over the internet that can help the pupil to identify qualities, skills and ambitions, help them to plan their work

experience, education and career and/or submit online applications for courses. The information required by S-cool Limited includes the pupil's first name, surname and date of birth. S-cool Limited also requests the ethnicity and gender of learners. This data is not essential but valuable in helping educational organisations to monitor and improve the quality of the service they provide by enabling them to run aggregated reports of data.

[www.s-cool.co.uk](http://www.s-cool.co.uk) **Data Protection Officer, S-cool Limited, 19 Elmdale Road, Tyndalls Park, Bristol, BS8 1SG**

High schools may send information on collaborated students to **Perspective CLM (Collaborative Learning Manager)** which enables the monitoring of students that are receiving their education in more than one place to ensure that all requirements are being met.

[www.perspective-uk.com](http://www.perspective-uk.com) **Data Protection Officer, Perspective Limited, The Oracle Building, Oracle Drive, Blythe Valley Business Park, Shirley, Solihull, B90 8AD**

**Information from Data Ltd. (IFD)** provides information systems that support LAs in managing school improvement, managing school finances and managing LA resources.

[www.informationfromdata.co.uk](http://www.informationfromdata.co.uk) **Data Protection Officer, Information from Data Limited, 21 Grendon Road, Solihull, West Midlands, B92 7EL**

**Fischer Family Trusts** is a data analysis project that helps LAs and schools to make more effective use of performance data and provide a range of analyses to support self-evaluation, assessment and target setting.

[www.fischertrust.org](http://www.fischertrust.org) **Data Protection Officer, Fischer Education Project Limited, POBox 22, Cowbridge, Vale of Glamorgan, CF71 7WZ**